

Name of Contract: Florida Department of Education (Division of Vocational Rehabilitation)

\_\_\_\_\_ Board Item

\_\_\_\_\_ Board Meeting Date

### CONTRACT REVIEW CHECKLIST

**Consistency with Law and School Board Policy:**

Comments

Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

**Contract Terms:**

Comments

Term (Duration of Contract)	Date of execution by both parties until June 30, 2009; Please refer to Page 1, paragraph b.
Termination Clause	Please refer to Page 1, paragraph b and Page 27 (Attachment C), paragraph IV(A).
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Indemnification: Please refer to Page 17 (Attachment C), paragraph II(E). Insurance: Please refer to Page 17 (Attachment C), paragraph II(F).
Regulatory issues	None
Confidentiality Provision	Please refer to Page 18 (Attachment C), paragraph II(G).
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; please refer to Page 8, paragraph V. Venue: Leon County; please refer to Page 30 (Attachment C), paragraph IV(H).

**Business Principles:**

Comments

Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to Page 6, paragraph IV.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to Page 6, paragraph IV.

**Other Issues:**

Comments

Conflict of Interest Disclosures	None
Non-Negotiable Issues	None
Miscellaneous Issues	Please review Page 6, paragraph IV(C)(3) and Page 8, paragraph VI.
Appropriate Departmental Sign-off	

**Special Considerations:** \_\_\_\_\_

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES  NO

Kathy Radu 11-14-06  
By: Attorney (Name and Date)